



# Covid-19 GUIDE

Summer Programs

BALLETMET\_AO\_6-4-2021

## Before you come to BalletMet

- Setup HealthCheck – BalletMet is using a health screening service for building admittance. You will be receiving additional information about HealthCheck

## Before you leave home each day

- **Complete the HealthCheck** – this includes taking your temperature (note: if HealthCheck is not completed you will be denied entry to the building).
- Use restroom.
- Wear your **ballet clothes** under your clothes.
- You'll be asked to **remove street shoes** when you enter the building, we suggest wearing slip-on shoes with ballet shoes underneath as you'll need to do this standing up.
- Please wear a mask

## Dropoff & Parking

- All students will be entering off the parking lot in the **back of the BalletMet building**. Please note only students and faculty are permitted into the building.
- Please arrive 30 minutes prior to class start time for check-in.  
**Please enter the BalletMet Parking lot** off Grant Avenue.

## If you are being dropped off

- Please arrive on time (30 minutes prior to class for check-in).
- Please pull into a **designated drop-off parking spot**.
- **Gray** if your class is in the **main building**.
- **Red** if your class is in the **performance space**.
- **If you are in the main building- Stay in the car** until your group number goes up on the number board is called to the check-in area.
- Once your board goes up you can line up on the socially distanced spaces on the ground at the lineup line.
- **If you are in the performance space: You may line up** on the socially distanced stickers on the wall as soon as you arrive.
- Parents, please **wait until your child has cleared the check-in** and has entered the building before you leave. Also note, student pickup is in a different location.

## **If you are driving yourself/taking the bus/walking**

- Park your car. Do not park in a drop off space.
- Wait in a marked standing social distance area.
- The performance space social distancing area is against the performance space building. The main building social distancing area is in the parking lot starting in the front row of spaces between the grey and red spaces.
- When you are called, proceed to the check-in area one at a time.

Note: if it is raining please stay in your car until all the drop-offs have been checked in. Then proceed to the check-in location one at a time. If you live at the View or take the bus, please wait under the awnings for others to check in, then proceed to the check-in location one at a time.

## **Entering the building**

- Wait for the coordinator to call you, as the coordinator calls you everyone should move up a spot on the socially distanced standing circles
- Give your name.
- Flash your HealthCheck green screen on your phone or advise coordinator you checked in online.
- If your screen resets, do not re-do your HealthCheck for the day – the check in coordinator will show you how to retrieve your green screen. Providing false and/or inaccurate information to HealthCheck will lead to discipline.
- If your screen does not stay up, they can advise they did their HealthCheck, advise the color and ask to check it
- Stop at the social distancing floor sticker and remove your street shoes, place in a plastic bag, and put the bag into your dance bag.
- Students will be given a disposable mask daily to wear. **Use of our specific masks is required at all times in our building, including class.** Mask is to be worn over the nose and mouth and cover the chin.
- One at a time, approach the mask table and sanitize your hands.
- Pick up your mask and immediately put it on.
- Walk to the handwashing area and wash hands then head directly to class.
- Place your dance bag at your barre spot.

## **In the Studios**

- There is a sanitation station at the entrance to every studio – it includes hand sanitizer, CDC approved disinfectant spray and paper towels.
- Barres are marked to show where you will stand to stay six feet apart. Please maintain this distance at all times.
- When class ends, students will be released one by one to the disinfecting station. Please spray disinfectant on a paper towel and then wipe down your barre location.

## Lobby

- The lobby is closed in both the Main Building and Performance Space.
- There is a single social-distanced line in the main building to do most things, including restrooms and water bottle refills. The coordinator will direct you while you are in the lobby. Please ask the coordinator or your teacher if you need assistance.
- All dressing rooms are closed.
- You may not change clothes in restroom.

## In Between Classes

- Students will be given periodic 15-minute breaks outside if possible.
- You may remove your mask while outside and social distancing.
- You may bring snacks that can be consumed in 5 minutes during break.
- You must maintain social distancing during this time.
- Students are allowed to ask the front desk for a fresh mask if they need one.
- Please slip your street shoes back on to go on break and bring your plastic grocery bag.
- In the case of rain students will remain in studios.
- You will be released one at a time to use the restroom or refill your water bottle.
- Masks must be worn to reenter the building.
- Upon entering the building, slip street shoes back off and put into your plastic grocery bag.
- Upon entering the studio, place plastic grocery bag with your shoes back into your dance bag.
- Go to studio disinfecting station and use hand sanitizer.
- Return to your designated spot to continue class.

## Main Building Pickup

- Student pickup from the main building will be in the front of the building.
- Students will stand inside socially distanced.
- Parents will pull up and the coordinator will notify student of parent arrival.
- Parents may have to circle the block to avoid creating traffic congestion.
- Please note: **Parents must be ready to pick up students as soon as class is ended** – students will not be permitted to remain in the building.

Self-driving students will exit through the back door into the parking lot.

## Performance Space Pickup

- Parents picking up students should enter BalletMet from N. 6th Street.
- Student pickup will be on the south side of the Performance Space on Edward St (the alley between main building and Performance Space).

- Parents will pull up and the coordinator will notify student of parent arrival.
- Parents may have to circle the block to avoid creating traffic congestion.
- Please note: **Parents must be ready to pick up students as soon as the class is ended** – students will not be permitted to remain in the building.

## HealthCheck Information

BalletMet is using HealthCheck to screen staff, students and faculty's potential COVID-19 symptoms, also commonly referred to as Corona Virus. Screens should be done daily before student leaves for BalletMet buildings.

We will be forwarding instructions to set up HealthCheck in the coming weeks. Dorm students will complete their HealthCheck before leaving the dorm to walk to BalletMet each day.

Please note this is a mandatory daily requirement and should be completed no later than 10:00am on the day that the student is attending.

- Note: If you do not get the registration email after completing the steps please check your spam.

Also note the building codes are in the setup document (you will **not** get an email with the code).

The code for BalletMet's main building is: R24c0Mef.

The code for the Performance Space is CSXM6aNg.

The code for the McConnell Arts Center is SI/jBNOh

Upon answering some questions you will be shown a colored screen.

**Green = Good to go!** Head down to the building, please note you will need to show your screen or advise the check-in coordinator of your web check-in.

**Yellow= Call Jamie Lara**, the HealthCheck Supervisor to discuss entry on a case by case basis. You will not be permitted in the building until you talk to Jamie.

**Red= Stay home -Call Jamie Lara** You will not be permitted in the building until you talk to Jamie.

If you cannot complete HealthCheck on an app or a website at home, please contact Jamie Lara to make other arrangements.

**Please do not 'test' the app to see what it takes to get a red or yellow screen, this app helps with contact tracing and testing the app can cause issues as it relates to effective contact tracing.**

**Jamie Lara contact information: [jlara@balletmet.org](mailto:jlara@balletmet.org) | 832-563-8924**

Please note: BalletMet may require that a student test negative for Covid-19 before returning to our facilities.

## **If a student becomes ill while at BalletMet**

If a student becomes ill while on BalletMet premises. – they will be placed in an isolation room where they will stay until a parent or guardian picks them up.

If the student is self-driving, we will work with staff, parents, and the student to identify the best way to have the student return home.

Students who are ill should not return to BalletMet until BalletMet gives them permission to do so.

## **If there is a confirmed case of COVID-19 at BalletMet**

- We will notify everyone via email that there has been a confirmed case. BalletMet will participate in contact tracing as appropriate.

## **Other changes you may notice at BalletMet**

- Our building is closed to the general public. Only students, faculty and staff are allowed in the building.
- We have re-designated our restrooms. Make sure you look for new signs before you enter.
- There are a lot more doors propped open so that we can avoid touching as many areas as possible.
- Masks are mandatory within our buildings.
- We have limited the number of students per classroom to ensure social distancing even while dancing.

## **Some things you can't see**

In addition to our regular cleanings:

- We have increased disinfecting of high-touch areas throughout the day.
- We have nightly facility disinfecting.
- We have upgraded our HVAC units. These units use positive and negative ions to charge the air as it passes through it to actively purify the air, killing bacteria, viruses, mold, and more. Ionization also helps reduce allergens, smoke, odors, and other particles from the air supply

## **Who to contact**

BalletMet Academy mainline

614-224-1672 or 614-229-4860

Advising of an absence (not due to HealthCheck yellow or red screen) Kathy Wilson: 614-517-9532.

HealthCheck supervisor & health questions

Jamie Lara | [jlara@balletmet.org](mailto:jlara@balletmet.org) | text or call 832-563-8924

\*All information subject to change